

**Minutes of the 2011 Annual General Meeting of the Outreach and Education
Committee of the Royal Microscopical Society which was held on Tuesday 13th
September at the University of Nottingham Medical School in Derby**

Present: **Dr Susan Anderson** **Chair**
 Mr Owen Green **Secretary**
 Mr Clive Downing
 Dr Peter Evennett
 Dr Roland Fleck
 Dr Chris Hammond
 Dr Pippa Hawes
 Mrs Pippa Howard
 Dr Dick Paden
 Dr Noah Russell
 Mr Paul Sheppard
 Dr Claire Wells
 Ms Allison Winton

1. Preliminary Courtesies and Apologies for Absence

Dr Anderson welcomed everyone to this, the first Annual General Meeting of the Outreach and Education Committee. Apologies had been received from the RMS Executive Committee, Ms Tracey Barton, Mr George Georgiou, Dr Sarah Haigh, Dr Crispin Hetherington, Dr Tony Kendrick, Dr Rachael Walker, Dr Andrew Scott and Mr Jeremy Sanderson,

2. Matters Arising

There were no matters arising.

3. Report from Section Chair

Dr Anderson gave the following report:

“The first full year of the education and Outreach Committee has been a busy and successful one. Thanks go to everyone on the Committee for their input. We have designed and prepared a new RMS Diploma which is portfolio-based and designed to be flexible around working life. To date we have had several applicants and in the near future will have welcomed 4 candidates. We have also worked hard on the preparation of the Microscope Activity Kits for (primary) schools and the first 5 of these were stocked and delivered to schools for the Easter-Summer term 2011. We have received some fantastic feedback which is really encouraging and we look forward to this scheme going from strength to strength. There is much to do in the coming year(s) and we look forward to continuing the work of the Education and Outreach Committee via the Learning Zone at emc2012 and other activities. “

4. Election of Officers

There being no other nominations, the following officers were duly elected:

Chair: Dr Susan Anderson, University of Nottingham

Honorary Secretary: Dr Owen Green, University of Oxford

5. Election of Ordinary Members

There being no other nominations, the following Committee Members were duly elected:

Ms Tracey Barton, Dovecote Primary School

Dr Peter Evennett, University of Leeds

Dr Roland Fleck, National Institute for Biological Standards and Control

Dr George Georgiou, Colchester County High School

Dr Chris Hammond, University of Leeds

Dr Pippa Hawes, Institute of Animal Health

Mrs Pippa Howard, ERA Technology

Dr Tony Kendrick, Secondary School Teacher (training)

Dr Noah Russell, University of Nottingham

Dr Rachael Walker, University of Cambridge

Dr Claire Wells, King's College London

Dr Andrew Scott, University of Leeds

6. Any Other Business

There was no further business.